**Weave Cycle 2023-2024 GEC Assessment Report Evaluation Rubric**

**GEC Course:**

**GEC Category:**

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| --- |
| **Weave Report** |
|  | **1****Non-compliant** | **2****Needs improvement** | **3****Compliant** | **4****Exemplary** |
| ***Course Description*****Comments:** | [ ]  Description not entered | [ ]  Description does not provide adequate context for the course[ ] Missing GEC Category[ ]  Missing the location, mode of delivery, and/or terms the course is offered[ ]  Missing official course description from bulletin[ ]  Missing estimate enrollment number | [ ]  Description provides a clear picture of what the course teaches students[ ] GEC Category is included[ ]  Typical location, mode of delivery, and terms the course is offered is included[ ]  The official course description from the bulletin is included[ ]  An estimate enrollment is included |  |
| ***Assessment Plan*** ***(Student Learning Outcomes, Measures, Targets)*****Comments:** | [ ]  Incorrect GEC Outcomes for Category[ ]  Measures are missing for outcomes[ ]  Overall course grades used as measures[ ]  No targets are set | [ ]  Missing GEC Outcomes for Category[ ]  1 measures per outcome, but measure is not appropriate[ ]  Measures are unclear[ ]  Targets are set but not appropriate[ ]  Measures or targets are restated multiple times | [ ]  All GEC Outcomes for Category are present[ ]  1 appropriate measure per outcome; the measure is direct[ ]  Measure instrument and evaluation method are clear[ ]  Numerical targets are set; target is appropriate[ ]  Overall course grades not used as measures[ ]  Language used to describe targets and measures is consistent | [ ]  Multiple types of measures are used[ ]  Additional measures which add value are used |
| ***Findings******(May be found in Findings or Analysis of Findings sections)*****Comments:** | [ ]  Findings not entered[ ]  Findings not separated by mode of delivery and location (where applicable) | [ ]  Some findings are missing[ ]  Majority of findings were “not reported this period”[ ]  Sample sizes not included[ ]  Finding statements do not mirror target statements[ ]  Findings are not separated by semester and/or state the semester(s) data are from | [ ]  All findings have data or an acceptable statement entered[ ]  All findings are separated by location and mode of delivery, if applicable[ ]  Findings are separated by semester and/or state the semester(s) data are from[ ]  Sample sizes are included[ ]  Target achievement is appropriately marked (met, not met) | [ ]  All findings have data entered [ ]  Language used to describe findings is consistent with the language used for targets and measures |
| ***Analysis of Findings******(in Weave report)*****Comments:** | [ ]  No findings have a corresponding analysis statement | [ ]  Analysis restates information already provided[ ]  Analysis is perfunctory | [ ]  Analysis examines why students did or did not meet the target[ ]  Majority of the findings have a corresponding analysis statement in Weave[ ]  Areas for improvement/change are briefly mentioned | [ ]  Analysis includes comparison to previous years’ data[ ]  Analysis includes comparison of data between semesters or location and explains why differences may have occurred[ ]  Findings are disaggregated within the analysis and disaggregation adds further value |
| **Annual GEC Course and Action Plan Analysis Document** |
|  | **1****Non-compliant** | **2****Needs improvement** | **3****Compliant** | **4****Exemplary** |
| ***Action Plans in Weave Report*****Comments:** | [ ]  No new or current action plans in the Weave report | [ ]  New/current action plans are perfunctory  | [ ]  Action plans are present [ ]  Action plans provide detail on what actions will be taken[ ]  Ongoing action plans are appropriately marked “in progress”[ ]  Ongoing action plans are discussed | [ ]  New action plans are based on the analysis of the findings (analysis of data presented in report)[ ]  Action plans are directly linked to student learning outcomes. |
| ***Additional Action Plans related to Outcomes/Course Curriculum*****Comments:** | [ ]  No new or current action plans in the Additional Action Plans section | [ ]  New/current action plans are perfunctory  | [ ]  Action plans are present [ ]  Action plans provide detail on what actions will be taken[ ]  Ongoing action plans are appropriately marked “in progress”[ ]  Ongoing action plans are discussed | [ ]  New action plans are based on the analysis of the findings (analysis of data presented in report)[ ]  Action plans are directly linked to outcomes. |
| ***Action Plans Completed this Cycle (AY 2023-2024)*****Comments:** | [ ]  Action plans not updated (old action plans still in “planned” stage) |  | [ ]  Completed action plans are marked as completed[ ] Discontinued action plans are marked as discontinued, if applicable |  |
| ***Closing the Loop Narrative*****Comments:** | [ ]  Closing the loop statement is not provided for completed action plans this cycle | [ ]  Completed action plans are updated but no context is given[ ]  Closing the loop statement is perfunctory | [ ]  Completed action plans are discussed[ ]  Discontinued action plans are discussed, if applicable[ ]  Completed action plans are examined (using data) to determine if the action(s) led to improvement of student learning | [ ]  Includes an exemplary analysis of completed action plans that provides clear evidence of seeking improvement |
| ***Section Offerings and Enrollment*****Comments:** | [ ]  Section offering and enrollment data are not analyzed |  | [ ]  The HelioCampus document is included as a project attachment[ ]  Section offerings and enrollment numbers have been analyzed | [ ]  The course has specific plans to strengthen section offerings and enrollment ratios |
| ***Course Completion and Persistence*****Comments:** | [ ]  Course completion and persistence data is not provided[ ]  Narrative related to course completion and persistence is not provided | [ ]  Narrative is perfunctory | [ ]  Course completion and persistence data is provided[ ]  Data provided matches the HelioCampus document attached in Weave[ ]  Narrative of course completion and persistence provides additional context | [ ]  The course has specific plans to strengthen Course Completion and Persistence |
| ***Course Analysis******Comments:*** | [ ]  No course analysis provided | [ ]  Course analysis is perfunctory[ ]  Course analysis repeats information found in other sections of the Weave report or analysis document | [ ]  Analysis evaluates the course as a whole[ ]  Analysis provides additional context |  |
| ***GEC Writing Requirement******Comments:*** | [ ]  Writing assignments are not explained[ ]  Sample writing assignments are not included | [ ]  It is unclear how the course meets the GEC writing requirement | [ ]  There is an explanation of how the course meets the GEC writing assignment requirement[ ]  Sample writing assignment is attached |  |
| ***Sample Syllabi and Writing Assignments******Comments:*** | [ ]  Sample syllabi are not included[ ]  Sample sections are not included | [ ]  The sample is missing some modes/locations/semesters | [ ]  All types of sections are listed in sample[ ]  Sample syllabi are included |  |
| **Additional Comments:** | **Recommendations:**[ ]  Address the categories/items marked 1 and 2 in next year’s report[ ]  See the Office of Institutional Effectiveness for assistance[ ]  Keep up the good work |
| ***SACSCOC Standard 8.2.b***The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results for student learning outcomes for collegiate-level general education competencies of its undergraduate degree programs. | **Compliance:**[ ]  Compliance with Standard 8.2.b cannot be determined[ ]  Report is compliant with Standard 8.2.b[ ]  Report documents exemplary compliance with Standard 8.2.b |