|  |  |
| --- | --- |
| Unit Assessment – Fiscal Year 2024-2025 | |
| *Plan (highlighted) due October 1, 2024. Report (remaining sections) due July 31, 2025.* | |
| Unit Name |  |
| Direct Report Units  *Full titles of units please* |  |
| Unit Assessment Contact  *Name, title, email* |  |
| Unit Description  *Role of unit and direct report units. Please include location(s) and population(s) served.* |  |

| Assessment Plan & Results | | | | |
| --- | --- | --- | --- | --- |
| Expected Outcomes/Goals  *This may include administrative and/or student learning outcomes.* | Connection to Institutional Strategic Goal | Measures/Targets  *How can you meaningfully determine if expectations were met?* | Results  *Include sampling, if applicable.* | Was the Target Achieved? |
|  | Choose an item. |  |  | Choose an item. |
|  | Choose an item. |  |  | Choose an item. |
|  | Choose an item. |  |  | Choose an item. |
|  | Choose an item. |  |  | Choose an item. |
|  | Choose an item. |  |  | Choose an item. |

| Action Plans | | | | |
| --- | --- | --- | --- | --- |
| Connection to Outcome(s) | Action(s) | Activity Timeline | Person(s) Responsible | Updates |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

| Reflection | |
| --- | --- |
| 1. What are the areas that need improvement as indicated by the results? |  |
| 1. How do the results this year compare to past assessment results, if applicable? |  |
| 1. Are changes to the assessment plan (outcomes, measures, targets) needed? |  |
| 1. How will the unit use these results for planning for the next year? |  |
| 1. How will this assessment inform your budgeting for the next fiscal year? |  |