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| Unit Assessment – Fiscal Year 2024-2025 |
| *Plan (highlighted) due October 1, 2024. Report (remaining sections) due July 31, 2025.* |
| Unit Name |  |
| Direct Report Units*Full titles of units please* |  |
| Unit Assessment Contact*Name, title, email* |  |
| Unit Description*Role of unit and direct report units. Please include location(s) and population(s) served.* |  |

| Assessment Plan & Results |
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| Expected Outcomes/Goals*This may include administrative and/or student learning outcomes.* | Connection to Institutional Strategic Goal | Measures/Targets*How can you meaningfully determine if expectations were met?* | Results*Include sampling, if applicable.* | Was the Target Achieved? |
|  | Choose an item. |  |  | Choose an item. |
|  | Choose an item. |  |   | Choose an item. |
|  | Choose an item. |  |  | Choose an item. |
|  | Choose an item. |  |  | Choose an item. |
|  | Choose an item. |  |  | Choose an item. |

| Action Plans |
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| Connection to Outcome(s) | Action(s) | Activity Timeline | Person(s) Responsible | Updates |
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| Reflection |
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| 1. What are the areas that need improvement as indicated by the results?
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| 1. How do the results this year compare to past assessment results, if applicable?
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| 1. Are changes to the assessment plan (outcomes, measures, targets) needed?
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| 1. How will the unit use these results for planning for the next year?
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| 1. How will this assessment inform your budgeting for the next fiscal year?
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